

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A JOINT BOARD MEETING
WITH THE FOUNDATION ADVISORY COUNCIL
Tuesday, December 7, 2004 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present were Gil Albiani, Doug McElroy, Elliot Mulberg, and Elaine Wright. Director Gerald Derr injured his back and was unable to attend.

Foundation Advisory Council Board Members present included Bob Brewer, Mark Fetler, Keith Gebers, Dan Lawrence, Al Livingston, Gayle Mooney, Tony Ouelette, Bette Robinson, and Gene Robinson.

General Manager Donna Hansen, Administrative Services Director Jeff Ramos, Fire Chief Keith Grueneberg, and Administrator of Parks & Recreation David Wigginton were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. Vice-president Mulberg called the meeting to order at 6:32 p.m.
2. Jerry Fox led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The Board accepted the declared results of the November 2, 2004 General Election, as certified by the Registrar of Voters of the County of Sacramento. McElroy-Wright, Mulberg – yes; Albiani – abstain; Derr – absent.
2. General Manager Donna Hansen administered the Oath of Office to newly elected Board member Gil Albiani and re-elected member Douglas McElroy and presented them with their Certificate of Election.

Vice-president Mulberg moved to Item I – Board of Directors' Business for the election of 2005 officers.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Donna Hansen stated although overwhelmed after five days on the job, she is honored to be working with a highly motivated professional staff and glad to see the enormous support from the community. She looks forward to working with them, as well as the Board on projects and programs that will have a positive impact in the community.

2. Administrative Services Department – Jeff Ramos reported staff is putting final touches to the District's CAFR for submittal to the California Society of Municipal Finance Officers this week and to the Government Finance Officers Association later on this month. Jeff met with the Building Industry Association to discuss fee increases for parks in the East Franklin area and received positive feedback from developers; staff met with several of the District's deferred compensation providers regarding implementation of a 401A plan for the District – the item is on tonight's agenda for approval; department heads have begun preliminary work on the District's public education campaign for implementation in the new year; and staff is processing W2's and 1099's for 2004.
3. Parks & Recreation Department – Highlights for the Recreation Division includes the publication of the new Fall Activity Guide, promoting active living with a new "Get Fit! Elk Grove" icon. In November, 31 participants requested financial assistance through Operation Clyde; a water aerobics program started; hosted the NFL Flag Football Area Tournament for 12-14 year olds; started the second session of youth volleyball, basketball, and soccer; 230 teams participated in the softball program with playoffs now underway; 244 teens signed up as members at the Teen Center; and the computer lab now open is being fully utilized.

The CSD, along with the Elk Grove Chamber of Commerce and the Sun Grove Community Church partnered to present the annual Parade of Lights and Tree Lighting to kick off the holiday season. Sponsorships and donations for the month totaled \$4,600.

By way of the Maintenance Division, staff completed 145 work orders, prepped 30 ball fields, pruned 88 trees, removed 8 dead trees and planted 38 new ones, finished the dog park, repaired benches at the Kloss Softball Complex, and installed new post and cable near the Youth Center.

In the Planning, Design, & Construction Services Division, staff reviewed 22 landscape corridor projects for the month; the Berens, Bradford, Johnston, Keema, Kramer, Lewis, and Rau Parks have all been seeded; pre-fab restrooms have been installed at the Jones, Johnson, Strong, and Rau Parks; and construction documents for Amundson, Ehrhardt, Bartholomew and Morse Parks are in the works.

A grant application was submitted to the State Department of Parks and Recreation requesting \$1 million for the construction of four soccer/football fields and three softball fields in the Bartholomew Sports Park; Department staff received Customer Service Training led by CSD Deputy Fire Chief Phil Davis; and Administrative Analyst Jenny Smith provided a presentation to the Laguna Creek Watershed Council on the status and priorities of CSD's recreational trail improvement.

Director Wright thanked the Parks & Recreation staff for their participation in the tree lighting and the Holiday Kick-off and the Fire Department for their assistance hanging the lights. On behalf of the Veterans of Foreign Ward and the American Legion, Director McElroy extended their gratitude to staff for their participation and volunteer efforts at this year's Veterans Day Parade.

4. Fire Department – For the month of November, Chief Grueneberg indicated crews conducted seven fire station tours and four school visits; assisted CA Montessori School during Red Ribbon Week with the provision of a ladder truck for an aerial photograph of the students; Station 75 appeared at Lakeside's Harvest Festival; Station 74 and Battalion Chief Zehnder assisted with lighting the Christmas tree; and Local 522 members and the Fire Department provided logistical support for the Kids Can Holiday Food Drive by picking up donations from 16 local schools.

Emergency calls for November totaled 704 calls, with 488 medical aids and all others fire-related. Fire apparatus ordered last February will be coming off the assembly line in January 2005; staff will make a trip to Appleton, Wisconsin in late January for final inspection before the apparatus is delivered.

Chief Grueneberg invited everyone to the Department's annual Christmas party at Fire Station 71 on Saturday, December 11, as well as the January 8th Academy graduation to be held at the Wackford Complex.

D. COMMUNICATIONS FROM THE PUBLIC

1. Sunny Temple, on behalf of the WOOF Committee thanked the Board and the District for Elk Grove's second Dog Park. Ms. Temple also commended Recreation Supervisor Kelly Crowder for all her hard work as Chair of the WOOF Committee.

E. CONSENT CALENDAR

1. The Board approved the November 16, 2004 regular Board meeting minutes, with a modification to Item G-5c: "extend the drainage channel trail improvement in East Franklin northbound to Elk Grove Boulevard." McElroy-Albiani, Mulberg, Wright – yes; Derr – absent.
2. The Board authorized staff to negotiate a professional services contract with Patton Boggs LLP for Federal funding services. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
3. The Board authorized staff to negotiate a professional services contract for a public education program and web site review. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
4. The Board ratified the employment contract with Donna L. Hansen for the position of General Manager effective December 1, 2004; and authorized the establishment of a 401A retirement savings plan with AIG Valic. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
5. The Board approved the update of the park development fees in the East Franklin Specific Plan area and authorized staff to work with the City of Elk Grove to complete the update. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
6. The Board approved the revised master plan for the Bartholomew Sports Park, which includes the elimination of two tennis courts and one restroom. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
7. The Board concurred with staff's recommendation to discontinue contracted landscape maintenance services at Elk Grove Park by providing those same contracted services using in-house personnel and equipment, resulting in a \$93,375 annual savings; authorized one additional Park Maintenance Worker I position; and to commence recruitment for the position. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
8. The Board approved the Park Development Agreement for Sonoma Creek II with Western Pacific Housing, Inc. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.
9. The Board approved Resolution No. 2004-128, allowing the District to apply for State grant funding through the CA Environmental Protection Agency Integrated Waste Management Board

for replacing the fiber wood chip in the Kloss Park tot lot with rubberized, poured-in-place surfacing; and authorized the General Manager to sign all documents related to the grant. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.

10. The Board approved Deed Resolution Nos. 2004-130 through 2004-138, accepting deeds to parkland and landscape corridors. McElroy-Wright, Albiani, Mulberg – yes; Derr – absent.

F. ADVERTISED PUBLIC HEARINGS

1. NONE

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. The Board received a verbal report from Recreation Supervisor Zach Jones, highlighting various aspect of the 10th Annual Elk Grove Community Harvest and Giant Pumpkin Festival and took the opportunity to recognized and thank the considerable efforts of the Harvest Festival Committee members, the event sponsors, the CSD staff, and the hundreds of volunteers whose contributions made a tremendous impact on the success of the event.

President Mulberg moved to Item C – General Manager and Department Head Reports.

2. The Board conceptually approved modifying the easement with SureWest Televideo to locate, construct, and maintain the communication facilities within the landscape area on Elk Grove Boulevard, east of Big Timber Drive, with the stipulation the driveway be made of stamp concrete. McElroy-Albiani, Mulberg, Wright – yes; Derr – absent.

President Mulberg moved to Item 3 - under Board of Director's Business.

I. BOARD OF DIRECTORS BUSINESS

JOINT MTG WITH THE FOUNDATION ADVISORY COUNCIL

1. The Foundation Advisory Council, along with the CSD Board approved Resolution No. F2004-04, appropriating \$24,588.87 within the EGCSO Foundation budget, Index 9260, Account No. 3800, Contributions to Other Funds, with offsetting Interest Income, Account No. 9410, of \$148.88, and Donations and Contributions, Account No. 9730, of \$24,439.99; and authorized the transfer of this \$24,588.87 to the Elk Grove Community Services District, Department of

Parks and Recreation Budget, to be used for activity assistance provided between May 31, 2004 and October 30, 2004. Brewer-Lawrence, unanimous.

2. The Foundation Advisory Council, along with the CSD Board accepted the donation of a 10' X 20' Tuff Shed valued at \$4,000 from Ron and Karen Goesch; approved Resolution No. F2004-05, appropriating \$4,000 within the EGCSO Foundation budget, Index 9260, Account No. 3800, Contributions to Other Funds, with offsetting Donations and Contributions, Account No. 9730; and authorized the transfer of the shed to the CSD Fire Department for use and operation. Livingston-Mooney, unanimous.

President Mulberg adjourned the joint Foundation Advisory Council meeting and moved to Item H1, recognizing the success of the 10th Annual Elk Grove Harvest and Giant Pumpkin Festival.

REGULAR BOARD MEETING AGENDA ITEMS

1. Vice-president Elliot Mulberg was elected President of the Elk Grove Community Services District for the calendar year 2005. McElroy-Wright, Albani, Mulberg – yes; Derr – absent.
2. Director Elaine Wright was elected Vice-president for the calendar year 2005. McElroy-Albani, Mulberg, Wright – yes; Derr; absent.

Newly elected President Mulberg recessed the regular meeting to convene the Joint Foundation Meeting.

3. The Board cancelled the December 21, 2004 Board of Directors' Meeting. Wright-McElroy, Albani, Mulberg – yes; Derr – absent.

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS

1. Director McElroy requested an update in January on the Chezimme Estates Project with options as to what the CSD, in conjunction with the City can do to ensure the project is completed in a satisfactory manner; a final report on fundraising efforts of the WOOF Committee for dog park improvements at Elk Grove Regional Park; and a report on the status of parks being constructed in new subdivisions based on a policy developed in conjunction with the City that parks be constructed at 50% build out as part of the condition of entitlement.
2. Director Wright stated she would appreciate a more in-depth report on specific programs and activities offered by the Departments during the monthly Department Head verbal reports.+

K. ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to an Executive Session at 7:55 p.m.

L. EXECUTIVE SESSION

President Mulberg opened the closed Executive Session at 8:00 p.m. regarding the following item:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATION LITIGATION
(Significant exposure to litigation pursuant to subdivision (c) of Government Code Section 54956.9 – One Case)

M. REOPEN REGULAR MEETING

1. President Mulberg reopened the regular Board meeting at 9:25 p.m. and announced since no action was taken, there was nothing to report out of Executive Session

N. ADJOURNMENT

With no further business, President Mulberg adjourned the regular meeting at 9:26 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board